



**English Language Learner (ELL) program
April, May, June 2024**

Interested in becoming an English Language Learner Volunteer *Facilitator*

The Livingston Library is looking for adult volunteers to assist adult students interested in improving their English language speaking, writing, and reading skills. Volunteers will be asked to facilitate conversations one hour a week with 1-2 adult learners. The library will provide guidelines and materials to support the learning sessions.

Please complete the following form and return to the Front Desk.

Please Print:

Date: _____

First Name: _____ Last Name: _____

Home Address: _____

Phone Number: _____

Email address: _____

What day(s) are you available? Please circle:

Monday Tuesday Wednesday Thursday Friday

What time(s) are you available? Please circle:

Morning Afternoon Evening

Please complete the back of this form.

Facilitator Agreement:

As a Library Facilitator, I agree to the following:

- I will plan with my student to meet at a time and date which we both agree on.
- I will be on time for my lesson.
- I will plan to attend all 12 weeks of the tutoring sessions.
- If I need to miss a lesson, I will contact my student 24 hours in advance.
- I will conduct myself as part of a learning partnership and respect my students as well as myself.
- I will maintain appropriate boundaries with the students.
- I will not provide assistance in any personal or family matters of my students.
- I will notify the library of any changes in my contact information.

I agree to the above conditions. In return, the library will provide me with all of the materials and resources I need to facilitate a Casual Conversation group.

Signature: _____

Date: _____

The Spring Session, 12 weeks - Week of:

April 1, 2024

April 8, 2024

April 15, 2024

April 22, 2024

April 29, 2024

May 6, 2024

May 13, 2024

May 20, 2024

May 27, 2024 (Library closed 5/26 & 5/27 Memorial Day)

June 3, 2024

June 10, 2024

June 17, 2024

*Christine Kelley-Kemple, ELL Program Coordinator will be contacting you with more information. If you have any questions contact Christine at christine.kemple@livingston.bccls.org or 973-993-4600 ex: 248

